



Our growth has necessitated vacancies at more experienced levels in our various groups.

We are looking for a Construction Project Manager. You will have responsibility, amongst others, for the service stream in terms of Project Resourcing, Best Practice and Knowledge Management, Tool & Systems, Key Account Management, Service Opportunity identification and Service Development. You will continue to promote the interests of Yakha Group giving the full benefit of your knowledge, expertise and skills to all your business undertakings.

Expectations

Role

In undertaking the role of Construction Project Manager, Yakha Group have specific expectations to be met. The expectations will form part of your continuous development and performance measurement. These are set out as follows:

Service Delivery

Total service delivery to all clients. Your reporting structure with other Director/s will ensure that you are best placed to direct resources to maximise return. Your focus will be continuous improvement at a service level and coordinating with other Director/s to maximise opportunities available with our Key Accounts. You will also be expected to implement and or update requisite tools and systems to ensure staff are able to deliver a professional and efficient service.

Key Requirements

MAIN PURPOSE OF ROLE

- To lead Project Management Commissions, taking responsibility for end to end service delivery.
- To act as the key, day to day client interface, ensuring that client objectives are met and that projects are delivered to time and cost targets and the appropriate quality standards.

Project Management, To Include

- Advising at a strategic level at the project conception stage, including providing advice on the different approaches that can be adopted in order to successfully achieve the client's overall objectives
- Leading the establishment of the overall success criteria for the project, including time, cost, technical and performance parameters

- Planning for and the ongoing management of quality, safety, health and environment issues
- Establishing effective project governance, processes and systems to be utilised throughout project
- Project planning, including ensuring the production of the detailed project plan
- Advising upon the procurement of resources
- Leading and facilitating the overall cross-functional project team
- Monitoring and applying performance management techniques, including the use of KPI's to improve project performance
- Managing the change control process
- Monitoring and advising upon project finances
- Managing the flow of project information between the team and the client, through regular meetings and written communications
- Ensuring the production of formal project progress and other reports
- Taking a leading role in interfacing with the client and other consultants, at all project stages

Marketing And Business Development, To Include

- Taking responsibility for developing new business opportunities with existing and new clients
- Identifying and acting upon cross-selling opportunities
- Working with Associate Directors and Directors to construct bids for new work
- Attending formal client pitches with Assistant Directors and Directors
- Ensuring that project case study, photograph and project CV files are kept up to date
- Identifying and acting upon opportunities to improve project management products and services

Qualifications

Qualifications & Experience

- Degree in Construction Project Management or equivalent qualification
- 5+ years' experience
- Must preferably be registered with a professional body as Professional Project Manager
- Private sector experience
- Green field, large mixed-use developments experience
- PROCSA/JBCC contract experience
- MS Project and or Primavera P6 experience
- Design management experience would be beneficial

